

Special Road District #8
PO Box 646
La Pine, OR 07739

MEETING MINUTES
November 16, 2021

Call to Order: Meeting was called to order at 7:33 p.m. by Chair Todd Moorman. Attending were: Todd Moorman, Chair; Melanie Butler, Secretary; Brenda Collette, Treasurer; Dean Bolden and Tracy Guenther, Bid committee members, and Jay Blank and Bill Guenther.

Minutes: Minutes for the meeting October 19, 2021 were read and corrected. A motion was made and seconded to approve the minutes as corrected. Motion passed.

Treasurer's Report: Treasurer's report for October 2021 was read and a motion was made and seconded to approve the report as read. Motion passed.

New Bills: Monthly rent for meetings \$45; Monthly fee for Streamline website \$25. Road Grading: we have not received an invoice. Signage (stop and speed limit) \$218.80. A motion was made and seconded to pay the bills we have. Motion passed.

Correspondence: We received three bids for surveying the roads (via email). (This is for written letters received via USPS, not submissions from the website.)

Old Business:

In order to "pave" or seal the roads, we need to:

- Survey property lines to ensure the road is where it should be.
- Remove trees in the easement to ensure maximum sunlight to melt roads in winter and to facilitate machinery doing future road work.
- Prepare the road to proper grade and crown.
- Apply gravel and compact it.
- Apply chip or Otta seal.

We received three bids via email: H. A. McCoy \$15,000, Sun Country \$12,240 and Armstrong \$49,000. All are surveying and engineering companies. We discussed each of the three bids. Differences were: Armstrong's bid included replacing all missing "monuments" (which are the metal rods delineating the property limits) at the road easement and property lines. They factored in about 60 percent missing and a county surveyor review and recording fees. Sun Country's bid had the beginning of work at five weeks post authorization. H. A. McCoy had the beginning of work at two business days after signed agreement. Board did not feel that we needed to replace all the property markers, as two of the bidders stated that they could mark right of way lines and block corners with the monuments that are already in place. We have no curved roads that may make this difficult. If we get property owners who need a formal monument to allow the work, we can revisit on a case-by-case basis. We chose H. A. McCoy because they can begin immediately, will not charge more for working in snow and have recent experience with a

project similar to ours at the Panoramic Special Access road district in Sisters.* A motion was made and seconded to choose them as our survey bid winner. Motion passed unanimously. Secretary Melanie will call H. A. McCoy and sign the contract.

Tree removal may be an issue to some homeowners. Easement is within road district's discretion and decisions by road district are within legal parameters to enter into contracts for their removal. No tree stumps will be removed as it is cost prohibitive.

Snow berms were again brought up. It is in our By-Laws that removing snow berms left by the snow are the property owners' responsibly. Adding the removal of berms to our snow removal contract is very expensive. We can revisit this when the current contract for snow plowing is up for renewal in 2024.

New Business:

Should we continue to meet in person at the La Pine Senior Center or do Zoom meetings for the winter months? A motion was made and seconded to hold the meetings for the winter months via Zoom. Motion Passed.

Todd Moorman's term as Chair is up December 31, 2021. We have one application from Tracy Guenther. We may have one other application. In January we will consider all applications and vote at that time.

Next Meeting: Should we have a December meeting? If so it would be December 21, 2021. A motion was made and seconded to skip the December meeting as it was too close to the holidays. Motion passed. Next meeting will be held January 18, 2022 at 7:30 p.m. via Zoom.

Adjournment: A motion was made and seconded to adjourn at 8:26 p.m. Motion passed.

*Personal services contracts do not necessarily require the lowest bid according to the SDAO manual Chapter 3, p.24.