

Special Road District #8, PO Box 646, La Pine, OR 97739

Board Meeting Minutes

June 18, 2024

Call to Order: Board meeting called to order at 7:36 p.m. by President Dean Bolden

Members Attending: President Dean Bolden, Treasurer Brenda Collette, Larry Larson, Bob Dunn, Hans Tayler, and Tom Opsal.

Minutes: Board member approval of minutes for the May 21, 2024, board meeting. (Minutes are posted on our District #8 website: [Special Road District #8 \(specialdistrict.org\)](https://specialdistrict.org) under meetings.) Reading of the Minutes waived. Brenda made a motion and Dean seconded the motion. Motion to approve the May 21, 2024, minutes passed unanimously.

Treasurer's Report: Board member approval of the May 31, 2024, treasurer's report. (Treasurer's report posted on our District #8 website, *see above link.*) Reading of the report waived. Brenda made a motion and Dean seconded. Motion to approve the May 31, 2024, treasurer's report passed unanimously.

New Bills: Monthly fee for Streamline website \$42 and spring road grading La Pine Equipment, Inc. \$5,548.75.

Correspondence: None. (This is for written letters received via USPS, not submissions from the website.)

Old Business:

- District submitted ballot measure for August 2024 election ballot. *Brenda read out loud the Request for Ballot Title Form SEL 805. Discussion was held about the ballot measure pros and cons.*
- Traffic counter. *Dean will purchase the traffic counter and submit the bill (est. \$350) to Brenda for reimbursement. Traffic counter will be placed and hidden as well as possible to prevent theft.*
- Bid request vs. written estimates for road surface gravel. *Discussion was held. Brenda and Melanie confirmed that we only need three quotes, not bids, for the size of job we are contemplating.*
 - *Brenda moved that Special Road District No. 8 obtain 3 quotes for 3/4 minus State Spec. Rock by the ton, delivered and tailgate spread. The material provider must coordinate with our grader contractor, La Pine Equipment, Inc., regarding material delivery date and locations. Brenda stated that Melanie Butler supported Motion. **Motion passed unanimously.***
- Dean presented two quotes: 1) Hooker Creek @ \$35.48/ton and 2) La Pine Equipment @ \$27.75/ton. Dean expects a third quote from Knife River. Decision tabled pending third quote.*
- Question of getting a loan against the levy monies (if levy passes) to gravel all roads first year and payoff within 5 years. *Discussion that regardless of whether levy passes, we will add some surface gravel to all named roads throughout summer and fall 2024. Discussion tabled to July meeting regarding loan against levy monies or sell bond.*
- Contract with La Pine Equipment expires September 2024 – bid requests. *Tabled for July meeting.*
- Spring Grading – Update for work started end of May. *East side of Lava and Park needs to be crowned and ditched. This will be done just before adding surface gravel.*
- Report on contact with County Road Department about speed limit signs – *Tabled Melanie's report from May meeting.*
- Purchase of 5 sign posts – *Dean updated.*

New Business:

- Ballot measure – Submit SEL803 and Explanatory Statement on or before June 27, 2024. *Brenda will work with Melanie to make sure it is submitted.*
- Budget 2024-2025 – Budget expires June 30, 2024. *Brenda requested an extension to submit Budget to County Assessor until after August election. Extension given so we can vote on Budget at September 2024 meeting.*
- Information for Website – Pro/Cons of Ballot Measure – *Brenda will work on information for website.*
- Motion to purchase and spread surface gravel – *Tom Opsal challenged who on the board is the road expert that determined ¾ minus and the depth needed on our roads. Brenda shared the 10/4/2022 Deschutes County Road Department “Typical Roadway Section – Local Road” specifications.*
 - *Brenda moved that that Special District No. 8 spend up to \$200,000 from the general fund to purchase ¾ minus State Spec. Rock by the ton, delivered and tailgate spread to a depth of 3 inches. Brenda stated that Melanie Butler supported Motion. **Motion passed unanimously.***
 - *Brenda moved that the surface road gravel will be first be added and spread on Lava and Park west of 5th Street and then to continue on the named streets until \$200,000 funds are expended. Brenda stated that Melanie Butler supported Motion. **Motion passed unanimously.***

Next Meeting: Next meeting will be July 16, 2024, at 7:30 p.m. at the La Pine Activity (Senior) Center, 16450 Victory Way (next to Bi-Mart).

Adjournment: Meeting adjourned by President Dean Bolden at 9:00 p.m.