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**SPECIAL ROAD DISTRICT NO 8**  
**La Pine, Oregon**

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***ROAD DISTRICT BOARD DUTIES & RESPONSIBILITIES***

Updated: 11/08/14

**Meeting the needs of the District**

The Board of Directors will exercise the powers granted by the laws of the State of Oregon and Deschutes County, to best meet the needs of the Special Road District.

**Formulation and Interpretation of District Policy**

Board members will participate in Board meetings and make decisions by voting, on matters that affect the district. They will establish district policies for the good of the district.

**Management and Communication between Board and Community**

The primary responsibility of the Board is to make policy level decisions for the District, concerning road maintenance & improvements.

**Board Meeting Conduct**

The Board Chairman will preside at board meetings. In the Chairman's absence, the Treasurer or Secretary will preside. If there are not two officers present, a meeting may be held, but no voting will be conducted. Board members will be respectful of one another, and follow the direction of the Chair. Meetings will be conducted in a manner that provides a full and fair opportunity for discussion of the issues in an efficient and timely manner.

**Board Members Authorized by Official Board Action Only**

Board members have no individual powers, and no authority to act individually without delegation of authority from a quorum of the board. No individual board member may speak for the Board or the District, except as authorized by the official policies of the district.

**Ethical Standards**

Board members, as representatives of the district, will adhere to the highest ethical standards in conducting district business. As public officials, they are required to comply with Oregon ethics laws.

**Board Member Education**

In order to effectively carry out their duties, board members must be adequately informed. Members are encouraged to attend such conferences and other training programs as the board may authorize.

**Discipline**

The Board has the right to enforce its rules, and expect ethical and honorable conduct from its members. If an issue arises, the Board will make every effort to resolve the problem by speaking privately with an individual. Should disciplinary action be needed, the following actions may be considered:

- A motion that the member must apologize, or leave for the remainder of the meeting;
  - A motion to censure the member; or
  - A motion to suspend the member's rights for a designated period of time.
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