

**Special Road District No. 8**  
**P.O. Box 646, La Pine, OR 97739**

**Board Meeting Minutes**  
**May 19, 2026**

**Call to Order:** 7:35 p.m. by President Dean Bolden.

**Attending:** President Dean Bolden, Secretary Brenda Collette, and Treasurer Gary Anderson.  
Members: Steve Hill, Debbie Hill, Arlo Fertig.

**Minutes:** Board members discussed the contents of the minutes for the April 21, 2026, board meeting. Secretary will finish drafting for approval during the June 16, 2026, monthly meeting.

**Treasurer's Report:** Board member approval of the Treasurer's Report for month ending April 30, 2026. Ending balance of all funds as of April 30, 2026, was \$206,991.96 (correction - \$206,992.57). Gary moved and Gary seconded that the Treasurer's report be approved as posted on the website and summarized at the meeting. Motion passed unanimously.

**New Bills:** Streamline website hosting \$68 monthly for May; Secretary reminded that payment for La Pine Activity Center room rent is due and suggested we pay 6 mos. @ \$45/mo. for a total of \$270; and reimbursement to Secretary of \$50 for annual corporate registration.

**Correspondence:** (This is for written letters received via USPS, not submissions from the website.) None.

**Old Business:**

- BUDGET 2026-2027 – Vote must occur on June 16, 2026 – Review of year-to-date income and expenses, current budget, and proposed budget for 2026-2027. Discuss held about amount to be budgeted for road maintenance, general expenses, and a proposed amount to purchase a road district laptop with Office 365 Business Basic. Board member to research cost of Office 365 for a 503(c)(3) non-profit organization. Brenda Collette to prepare annual spreadsheets of income and expenses for review at June board meeting. Reminder that budget hearing needs to be posted in a newspaper prior to budget hearing if to be held at June 16, 2026, board meeting.
- Mailbox Relocation – Discussed again that this is not a road district issue and that it should be turned over to the state of Oregon and the U.S. Postmaster. Brenda again expressed safety issue of mailboxes so close to Stop sign on corner of Twin and 3<sup>rd</sup> Streets.
- Right-of-Way Violations –
  - Gary Anderson brought green 8.5 x 11 labels to be used for the ROW violation postings.
  - Brenda Collette will prepare labels if she is provided with an example notice with the information the Deschutes Sheriff's office recommended including road district name, contact information, date and time notice posted, location of property and that property will be towed if not removed within 24 hours.
  - It is believed that the towing/impound fees will be paid by the owner of the property towed/impounded.
- Membership annual or semi-annual picnic/meeting – Tabled until after budget completed.

**New Business:**

- Dean Bolden and Gary Anderson spent time driving the east side of the road district and listed five specific fences that are more than one foot in the Right-of-Way.

- Board members agree that if a fence is only one foot in the Right-of-Way, those fences can be ‘grandfathered’ in and that the fences do not need to be removed or moved. If more than two feet in the Right-of-Way, the fence needs to be removed or moved.
- Brenda Collette reminded the board that she has a current list of the ROW encroachments including addresses and type of violation.
- ISSUE – ROW encroachment at 16261 Twin Drive & 7<sup>th</sup> Streets – Gary Anderson and Dean Bolden believe that the fence is 7 – 9 feet into the ROW and that the well is “on the property line.” The house is for sale. La Pine Realty was called and notified of the issue and informed that the sale was set to close on May 29, 2026. The homeowner was contacted and notified of the issue. The homeowner said he would have the fence moved.
  - Discussion was held about contacting the SDAO attorney for help with a “waiver” of the well, but not the fence and that the fence needs to be moved within 90 days or by September 1, 2026.
  - Brenda Collette offered to contact an attorney at Saalfeld Griggs for immediate assistance with a notice to be sent to the current homeowner and La Pine Realty that the fence needs to be moved and that a survey needs to be done immediately to confirm the well is on the property and not in the ROW.
  - Discussion was held about possible ways to confirm the location of the well, including well permit.
  - Discussion that the road district needs to be indemnified against any damage to the well due to road maintenance or snow removal.
- Washington Federal Accounts – Gary Anderson needs to be added; requires board members to meet at the bank. Brenda proposed June 6<sup>th</sup>.

**Next Meeting:** Next meeting will be June 16, 2026, at 7:30 p.m. at the La Pine Activity Center, 16450 Victory Way (next to Bi-Mart).

**Adjournment:** 9:05ts p.m. by President Dean Bolden