

**Special Road District #8, PO Box 646, La Pine, OR 97739**

**Board Meeting Minutes**

**May 21, 2024**

**Call to Order:** Board meeting called to order at 7:35 p.m. by President Dean Bolden

**Members Attending:** President Dean Bolden, Treasurer Brenda Collette

**Minutes:** Board member approval of minutes for the April 16, 2024, board meeting. (Minutes are posted on our District #8 website: [Special Road District #8 \(specialdistrict.org\)](http://Special Road District #8 (specialdistrict.org)) under meetings.) Reading of the Minutes waived. Brenda made a motion and Dean seconded the motion. Motion to approve the April 16, 2024, minutes passed unanimously.

**Treasurer's Report:** Board member approval of the April 30, 2024, treasurer's report. (Treasurer's report posted on our District #8 website, *see above link.*) Reading of the report waived. Brenda made a motion and Dean seconded. Motion to approve the April 30, 2024, treasurer's report passed unanimously.

**New Bills:** Monthly fee for Streamline website \$42; snow removal La Pine Equipment, Inc. \$1912.50; and business registration renewal Oregon Corporation Division \$50.

**Correspondence:** None. (This is for written letters received via USPS, not submissions from the website.)

**Old Business:**

- Report on contact with Deschutes County Elections Division and Deschutes County Assessor regarding process for ballot measure. *Brenda provided the Dean with all information received from the county.*
- Discuss Option Tax and the ballot dates (August or November) and process. *Discussion held and review of draft ballot measure proposed for August 2024 election. Revisions made to the draft ballot measure caption, question, and summary.*
  - **Brenda moved that the District submit a ballot measure on the August 2024 election ballot to levy \$2.80 per \$1,000 assessed property value for five years beginning 2024-24 to construct road improvements in the District. Dean seconded the motion. Motion to submit ballot measure for the August 2024 election passed unanimously.**
- Traffic counter. *Dean will purchase the traffic counter and submit the bill (est. \$350) to Brenda for reimbursement. Traffic counter will be placed and hidden as well as possible to prevent theft. (We need to decide how often to move through District roads.)*
- Form a committee to write a bid request for cost and amount of gravel needed. *Discussion was held that a committee should be formed if needed but would delay gravel at least a month. Brenda believes we do not need a bid but perhaps estimates. Brenda will double-check ORS as soon as possible and work with Melanie to obtain estimates if bid process is not required.*
- Gravel main roads only or two roads to start; even if levy passes will take time to accumulate the money for all the roads. Question of getting a loan against the levy monies to gravel all roads first year and payoff within 5 years. *Discussion that we regardless of whether levy passes, we will add some surface gravel to all named roads throughout summer and fall 2024. Discussion tabled to June meeting regarding loan against levy monies.*
- Determine when to put Option Tax on the ballot. *See motion above. Submit for August 2024 ballot.*
- Work on draft explanatory statement for voter's pamphlet. *See motion above. Revisions made to draft language for Form 803 to be submitted to Elections Division first week of June 2024.*
- Contract with La Pine Equipment expires September 2024 – bid requests. *Tabled for June meeting.*

**New Business:**

- Spring Grading. *Spring grading is scheduled to begin this week or next. Ditching, crown, and straightening will be the focus on Lava and Park in anticipation of adding surface gravel as soon as possible. All roads will receive Spring grading including numbered roads.*
- Report on contact with County Road Department about speed limit signs. *Melanie's report tabled to June meeting.*
- Estimated cost of Ballot Measure. *Per Deschutes County Election Division, it is difficult to estimate cost but provided \$2,000 +/- \$500 = \$1,500 - \$2,500. The cost will be less if Black Butte Ranch Rural Fire Protection District pursues its ballot measure.*

**Next Meeting:** Next meeting will be June 18, 2024, at 7:30 p.m. at the La Pine Activity (Senior) Center, 16450 Victory Way (next to Bi-Mart).

**Adjournment:** Meeting adjourned by President Dean Bolden at 9:05 p.m.